

**SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY
COLEHILL FIRST SCHOOL
On 26th February 2019,
6.00pm at the school**

MATTERS ARISING FROM PREVIOUS MEETING

MINUTE	ACTION	BY	UPDATE	STATUS
D/E (F (H)	KR to discuss benchmarking member visits at the next chairs' meeting	KR	Chairs' meeting scheduled for May	Ongoing
G	Clerk to add CP visit to next agenda	LP	On agenda	Completed
I	Clerk to add ISDR to next agenda	LP	On agenda	Completed
J	JG to produce visit report AT to produce doodle poll for LW dates Members to complete skills audit before the end of term	JG AT ALL	Report produced & circulated Doodle poll outstanding – LW will take place as soon as possible All completed	Completed Ongoing Completed
K	Clerk to amend EMP Clerk to add Collective Worship and Geography policies to next agenda Clerk to amend Safeguarding policy, members to read Clerk to circulate Visits policy, members to feedback	LP LP LP/ALL LP/ALL	Amended On agenda Amended and read Circulated and feedback given	All completed
N	Clerk to contact parish clerk and church regarding member vacancy Head to circulate the ISDR	LP AT	Not done due to new constitution numbers meaning no vacancies Circulated	Completed Completed

ACTION SUMMARY

MINUTE	ACTION	BY	DATE
D (D/E F H)	KR to discuss benchmarking member visits at the next chairs' meeting	KR	Next Chairs' Meeting
D (J/H)	AT to produce doodle poll for LW dates	AT	ASAP
F	AT to share safeguarding report when received	AT	ASAP
H/K	Clerk to refer member category to Trustees for approval	LP	ASAP (See below)
H	CM to produce visit report for Year 4 JPM visit	CM	Before next meeting
I	AT to follow up 'google translate' and amend accessibility plan if required	AT	ASAP

DECISIONS

MINUTE	DECISION
	NONE

REFERRALS

MINUTE	REFERRAL	BY	TO
H/K	Co-opted members to be changed to Trust members and terms of office increased to 4 years wef 26/02/19	LP	Trustees

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			

GOVERNOR DETAILS AND ATTENDENCE FOR CURRENT YEAR

NAME	DOA	TERM		25/09/18	13/11/18		26/02/19		11/06/19
Katie Ramsden	01/09/18	1 year		YES	YES		YES		
Chris Minns	10/12/15	4 years		YES	YES		YES		
Juliet Gould	01/09/18	1 year		YES	YES		YES		
Leela Senior	26/09/17	4 year		YES	YES		APOLOGIES		
Louise Twaits	01/09/18	1 year		YES	YES		YES		
Andrew Turrall (Head)	N/A	N/A		YES	YES		YES		
Helen Self	01/07/15	4 years		YES	YES		APOLOGIES		
Debbie Bowring	30/03/17	4 years		YES	YES		YES		