

**SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY
COLEHILL FIRST SCHOOL
On 25th September 2018,
6.00pm at the school**

MATTERS ARISING FROM PREVIOUS MEETING

MINUTE	ACTION	BY	UPDATE	STATUS
D.(M)	CM to share E-safety presentation with AT	CM	CM to do asap	Ongoing
H.	KR to discuss benchmarking member visits at the next chairs' meeting	KR	Chair's meeting still to take place	Ongoing
	LP to add ACM meeting dates to September agenda	LP	On agenda	Completed
I.	LS to meet with SL re SEND	LS	Visits taken place and report received	Completed
	LP to amend ACM specialisms	LP	On agenda	Completed
	LP to email GDPR wording to JG	LP	Emailed and response received from JG	Completed
K	AT to advise ACM's regarding the challenge partner visit	AT	Visit taking place this term – AT to advise ACM's	Ongoing
	(Confidential minutes) AT to produce doodle poll for meeting with CEO	AT	Meeting has taken place	Completed
M	AT to meet with nursery to discuss constitution	AT	Nursery happy with just one representative on the committee	Completed

ACTION SUMMARY

MINUTE	ACTION	BY	DATE
F. (D (M))	CM to share E-safety presentation with AT	CM	NEXT MEETING
F. (H)	KR to discuss benchmarking member visits at the next chairs' meeting	KR	NEXT MEETING
F.(K)	AT to advise ACM'S regarding the challenge partner visit and data meeting	AT	NEXT MEETING
G.	Clerk to amend documents where appropriate and recirculate to members	LP	ASAP
G.	ACM's to read KCSIE document; Clerk to produce confirmation sheet for next meeting	ALL/LP	NEXT MEETING

DECISIONS

MINUTE	DECISION
	NONE

REFERRALS

MINUTE	REFERRAL	BY	TO
	NONE		

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			

GOVERNOR DETAILS AND ATTENDENCE FOR CURRENT YEAR

NAME	DOA	TERM		25/09/18	13/11/18		05/03/19		11/06/19
Katie Ramsden	01/09/18	1 year		YES					
Chris Minns	10/12/15	4 years		YES					
Juliet Gould	01/09/18	1 year		YES					
Leela Senior	26/09/17	4 year		YES					
Louise Twaits	01/09/18	1 year		YES					
Andrew Turrall (Head)	N/A	N/A		YES					
Helen Self	01/07/15	4 years		YES					
Debbie Bowring	30/03/17	4 years		YES					